



HLC SUMMER ENHANCEMENT PROGRAM 2013

June 17th – August 23rd, 2013

Program Registration Application

Holy Light Church of Deliverance
1918 Lincoln St
Portsmouth, VA 23704
Bishop Samuel L. Carruth, Pastor
Mrs. Janese Goosby, Program Director

Join



the



fun!

HLC Summer Enhancement Program 2013

Purpose

The purpose of the HLC Summer Enhancement Program is to provide a loving, Christian summer program for children during the summer months and provide fun-filled activities, education, and field trips to expand their knowledge and challenge their creativity.

Admission Procedures

- Participants must be seven (7) – twelve (12) years of age.
- Copy of Birth Certificate or Proof of Guardianship
- Completed Registration Forms
- Emergency Contact Numbers

Camp Dates and Times

Camp Dates: Monday, June 17, 2013 – Friday, August 23, 2013

Camp Days: Monday – Friday

Hours: 8:30 am – 4:30 pm

Orientation

Saturday, June 15, 2013

10:00 am – 12:00 pm

Registration Information

Early registration date: Saturday, April 13, 2013

Early registration fee: \$55.00 per child*

Late registration date: after Saturday, June 15, 2013

Late registration fee: \$60.00 per child*

***Registration is non-refundable.** Space is limited and payment is required at time of registration.

Camp Rates (All rates include: Breakfast, Lunch, Snack, & most field trips.)

Weekly: \$70.00/child \$68.00/for additional children*

Fees are charged by the week even if attendance has only been one or two days. Fees are to be paid on Friday.

The additional children discount only applies to households with more than one child in the camp. One child will be charged the regular weekly fee and all additional children will be charged the additional children discount. **THE CHILDREN MUST BE IN THE SAME HOUSEHOLD IN ORDER TO GET THE DISCOUNT.*

Field Trips

Most field trips are included in the program fee; the parent will be notified about the trips that are not covered in the program cost and will require a field trip fee that must be paid by the parent or guardian. **All Field Trip dates and times will be announced.**

HLC Summer Enhancement Program 2013 Registration Form

Date: ____/____/____

Parent or Guardian: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) ____-____ Work: (____) ____-____ Cell Phone: (____) ____-____

E-mail: _____

Child's name: _____ Child's Date of Birth: ____/____/____

Male Female Medical Condition(s): _____

Names of All Siblings Enrolled Program: _____

Emergency Contact Information

If a child's emergency contact information changes, the parent/guardian is responsible for notifying the camp as soon as possible. A twenty-four (24 hour) notice is required in this circumstance. Please give contact information that lives outside of the child's home. (For example grandmother, aunt, uncle, neighbor, etc.)

Name: _____

Relationship: _____ Home Phone: (____) ____-____

Address: _____

City: _____ State: _____ Zip Code: _____

Name: _____

Relationship: _____ Home Phone: (____) ____-____

Address: _____

City: _____ State: _____ Zip Code: _____



*** PLEASE READ CAREFULLY AND SIGN ***

Dress Code:

On field trip days, please send your child to camp in a pair of sneakers to help prevent needless injuries.

T-Shirts that contain suggestive language, pictures or obscene language are not to be worn in the program. Sleeveless shirts or T-Shirts, shirts that expose the flesh or reveal the midriff are also not to be worn.

Shorts must be at an appropriate length. High cut shorts are not to be worn.

Please refrain from sending your child to the program in baggie pants; they have a tendency to get caught on objects very easily. Belts are to be worn so pants will not hang low or fall down.

Please do not send your child to the program in open toe shoes. We will have a number of indoor/outdoor activities daily. Children whose feet are not properly enclosed may have to sit out during certain activities.

Injuries:

It is in our best interest that your child is in the safe and healthy environment. We make it our business to take the extra precautions to ensure your child's safety. However, if your child is injured; the program or church is not liable for the injuries.

Personal Items:

We ask that parents please make sure that your child does not bring any valuable items. This includes any electronic devices, games, etc., to ensure that the items are not lost, stolen, or broken.

Drop Off/Pick Up Information

The building will be open from 8:30 am until 4:30 pm. The staff will stay until 4:45 pm without any additional charge. After 4:45pm there will be an additional \$15.00 charge every 15 minutes. The payment is due when you pick-up your child. (Example: 4:30 pm - 4:45 pm - No charge) (4:46 pm - 5:00 pm - \$15.00 Late Charge) If someone else is assigned to pick up your child the same policy will apply. **All children must be picked up no later than 5:00 pm. At which time it becomes the responsibility of the camp to contact the Department of Social Services.**

Passes:

The summer camp will be issuing three pass cards to each parent or guardian. Only persons with a pass card will be allowed to pick-up your child. If the person picking up the child does not have a pass card, their name must be listed on the emergency contact form or the child will not be released. No exceptions will be made.

If your child's emergency contact information changes, it becomes the responsibility of the parent/guardian to contact the summer camp at least 24 hours in advance.

Please sign below if the above policy is understood the information provided for Dress Code, Injuries, Personal Items, & Drop Off/ Pick-up.

Parent/Guardian Signature: _____ **Date:** ____/____/____

Summer Enhancement Program Payment Schedule

We desire to provide a loving, Christian summer program for children during the summer months and provide fun-filled activities, education, and field trips to expand their knowledge and challenge their creativity. To ensure your child's/children's ability to be able to participate we are asking that you have **all camp fees must be paid on time.** *Fees are charged by the week even if attendance has only been one or two days. Fees are to be paid on Friday.* Don't miss out on this wonderful safe opportunity and pay on your child's fees today!

Payment	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

This agreement statement is to acknowledge and affirm my solemn trust to fulfill and uphold all arrangements set forth between the HLC Summer Enhancement Program and me. I will pay all payments according to the dates and amounts listed above. I do understand that failure to comply with this agreement may result to discontinuation in the program.

Parent/Guardian Signature: _____ **Date:** ____/____/____

Program Director Signature: _____ **Date:** ____/____/____

Date of Completion: ____/____/____

Initials of Processor: _____



Field Trips

Fun

Arts & Crafts



For additional information regarding HLCD Summer Enhancement Program 2013 call:

HLC Main Office: (757) 397-4424 or 399-9543

Mrs. Janese Goosby Office: (757) 397- 5221
Summer Program Director

Program Site & Church Information:

Holy Light Church of Deliverance
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Portsmouth, VA 23704

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Website: www.holylightchurchofdeliverance.org